

News Connection

DFW Metroplex Chapter of NIGP National Institute of Governmental Purchasing, Inc.

MAY 2005 ISSUE

2005 OFFICERS

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CITY OF ARLINGTON

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CCCCD

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RAYMOND WEAVER, CPPB
PLANO ISD

COMMITTEE CHAIRPERSONS

AUDIT/BUDGET
RON DUNCAN
DFW AIRPORT

BYLAWS/HISTORIAN
DEBBIE NYE, CPPO, CPPB
CITY OF MCKINNEY

LEGISLATIVE
OPEN

MEMBERSHIP/DIRECTORY
TINA MURPHY, CPPO, CPPB
CITY OF MCKINNEY

NEWSLETTER
DEBRA MORRIS
CCCCD

NOMINATION
PAST PRESIDENTS

PROGRAM
RON DUNCAN, CPPB
DFW AIRPORT

SEMINAR DEVELOPMENT
CINDY WHITE, CPPO, CPPB
CCCCD

SITE SELECTION
STEVE COLE
CPCU, ARM, CPM
CITY OF HURST

WEBSITE DEVELOPMENT
OPEN

Inside this issue....

- ◇ May Meeting
- ◇ NIGP Seminars
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A Message from our President

Janice Hughes
CPPB, CTP

A primary goal for our chapter is to promote continuing education by offering training seminars throughout the upcoming year. The most recent training, *Team Building with the Magic Carpet*, was held on March 10th and included a wonderful lunch, seminar training, and team-building exercises for chapter members. The event was well-received by all who attended. I would like to give a special thanks to our co-chairpersons Sara Hoglund and Ron Duncan for their efforts

in making the event a success.

Active membership participation within the chapter is the hallmark of the Purchasing Professional. As our program committee develops more participatory curriculum, it is my dream to have widespread participation. The networking energy generated at our chapter meetings and training opportunities provides us with a great opportunity to bridge our respective purchasing arenas and create a more vibrant chapter.

I strongly encourage all members to attend our

second quarterly meeting, May 19, 2005. As purchasing professionals we foster our growth by increasing our knowledge when we attend local chapter meetings, seminars, and NIGP training. Just as a skilled athlete cannot win without practice and dedication, so, too, most purchasing professionals actively train and participate in chapter activities. We look forward to seeing you at the next meeting, and if you have any ideas about potential topics for future training, feel welcomed to contact me or one of the executive board members.

NIGP Headline News

The City of McKinney made the NIGP BuyWeekly.....

In Texas, the **City of McKinney** members used Purchasing Month as a prime opportunity to kick-off their purchasing newsletter. Members also planned an event with refreshments and give-aways comprised of collateral received from vendors and trade shows. The DFW Chapter of NIGP is proud of all agencies and members that have taken the time to celebrate Purchasing Month.



Pur-chas-ing:
The act and function of responsibility for the acquisition of equipment, materials, supplies, and services.

Oligopoly:
A market situation in which a few companies control or dominate the market for a particular product or service.

- Effective Negotiators:**
1. Listen,
 2. Question,
 3. Maintain control of their emotions,
 4. Use silence to their advantage

Budgeting is the allocation of scarce resources among competing demands

Ted R. Maddry, CTPM, COL, USA (RET)

Presenting

**MOST FAVORED CUSTOMER PRICE ADVANTAGE
TEXAS MULTIPLE AWARD SCHEDULE (TXMAS)**

2005 Second Quarter Meeting & Educational Event

Thursday, May 19, 2005

Harvey Hotel-DFW Airport

Involved in Public Purchasing—you owe it to yourself and your agency to attend this seminar covering the topic of TXMAS presented by Ted Maddry.

TED R. MADDRY, CTPM, COL, USA (RET) Special Projects and Support Manager, Texas Building and Procurement Commission.

Accepted current position on February 1, 2002.

Served as a Logistics Exchange Program Officer in the Army Office, Australian Army, Canberra, ACT, 1976 - 1978.

Attended and graduated from various military logistics executive management schools, the Defense Material Acquisition Management (Project Manager) Institute, the US Air Force Command and Staff College, and the Army War College, Class of 1984.

Served in various logistics command positions during a thirty-three (33) year tenure in the US Army and completed service in 1990 after serving five years as the Army Project Manager for Petroleum and Water Logistics Systems.

Employed for approximately three years in the heavy equipment manufacturing industry specializing in business development, purchasing and contract management.

Employed by the Texas Workforce Commission as a General Commodity Purchaser from August 1993 through June 1999.

Joined the Texas Building and Procurement Commission on July 1, 1999 as a Purchaser, responsible for food and food service equipment procurement for State Agencies and qualified ordering entities.

NIGP Seminars

The following NIGP courses will be offered by the DFW Chapter, to be held at the Collin County Community College:

Procurements Under Grants and Other Federal Programs

June 9-10, 2005, Two Day
Instructor: Leslie Vallie, CPPO

Legal Aspects of Purchasing

October 5-7, 2005, Three Day
Instructor: Ernest T. Lee, CPPO, CPPB

Introduction to Public Procurement

November 16-18, 2005, Three Day
Instructor: Donald G. Buffum, CPPO

Registration forms and schedule of all classes, fees, and accommodations attached.

Additional information is available on the NIGP website: <http://www.nigp.org/educate> or

Email Cindy White at CLWhite@ccccd.edu

A Special *Thanks* to Cindy White and the NIGP Instructors that so willingly donate their time for our professional growth.



Why Join NIGP?

Governments collect tax dollars which procurement staff use to purchase the goods and services citizens need. In today's complex world, an effective public purchasing professional must be part lawyer, engineer, economist, accountant, psychologist and administrator. Providing responsive customer service and buying the right product or service at the right time, from the best source, at the right price requires an individual of the highest ability. Where does a purchasing agent learn the finer points of source selection, competitive bidding, negotiation, transportation, quality assurance, contract administration, tracking, inventory management, and specification writing? The best place to obtain the precise technical information and education needed by today's public procurement professional is the National Institute of governmental Purchasing, Inc. (NIGP).

Your NIGP Membership helps you Work Smarter

When your agency joins NIGP, you connect with procurement professionals from the federal government, cities, states, provinces, counties, colleges, libraries, hospitals and other public agencies in the U.S., Canada and around the world.

Join or Renew your Membership Today!

- * Locally sponsored educational / professional seminars
- * Lone Star Regional Purchasing Conference / Products Expo
- * Access to National CPPB and CPPO professional certification
- * Programs that keep you updated on Best Procurement Practices
- * Re-certification points for attendance and involvement
- * Chapter newsletter and website www.dfwnigp.org
- * And more...

Welcoming New Members



On behalf of the DFW Chapter of NIGP, we welcome our new members and invite them to join us for the next quarterly meeting on May 19, 2005 at the Harvey Hotel DFW. Details on the meeting can be found on page 5 of the newsletter.

Welcome~

- Shanna N. Sims, Town of Addison, TX
- John Hubbard, City of Cockrell Hill, TX
- Alan R. Dickerson, City of Sachse, TX
- Alisha Wichen, North Texas Tollway Authority
- Tom Leathem, North Texas Tollway Authority
- Athena Cole, North Texas Tollway Authority
- Jerod Anderson, City of Coppell, TX
- Charles Fenner, City of Canton, TX
- Erin Boddie, City of McKinney, TX

Membership

- Do you need certification points?
- Do you want to get involved?
- Do you want your chapter to reach its potential?

The board continues to welcome any seminar ideas you might have. Please contact any board member with your suggestions. If you are interested, please contact the appropriate chairperson. Even if you don't think you have something "special" to add, you do. Our strength is built in numbers, and that includes ALL chapter members. Please consider serving; and don't forget, you receive points toward re-certification when you participate with a chapter committee. Here are the committees and their respective chairpersons:

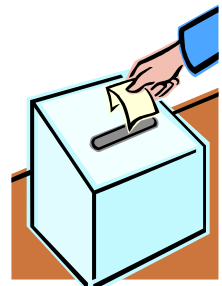
- Membership Committee:** Tina Murphy
- Program/Seminar Committee:** Ron Duncan/Sara Hoglund
- Professional Development Committee:** Cindy White
- Newsletter:** Debra Morris

2006 CHAPTER ELECTION OF OFFICERS

It seems like it is a bit early to begin discussions for electing new officers for the coming year, but with our change to quarterly meetings some time lines have to begin earlier. I have been selected by the Executive Committee to solicit a list of candidates for the Chapter elections to be held this fall. If you have nominations for Candidates for Chapter Officers for 2006 please email or fax your recommendation to: Raymond Weaver, or fax 469-752-0281. The elections will be held in the fall and will be announced in the Newsletter.

List of Offices

- President
- 1st Vice President
- 2nd Vice President
- Secretary
- Treasurer



Thank you.
Raymond Weaver

DFW Chapter May Event

May 19, 2005
Harvey Hotel DFW

4550 West John Carpenter Freeway
Irving, TX 75063
Direct 972-510-2421
Fax 972-510-2471
www.harveyhotels.com

Detailed directions included on page 5 ~
hope to see you there!

12:00-1:00 Business Meeting/Lunch
1:00-4:00 Guest Speaker/Ted Maddry

\$25.00 Inclusive

Please RSVP by Friday, May 13th
Call Steve Cole (817) 788-7018 or
<mailto:scole@ci.hurst.tx.us>

Earn 1/2 point for this 4 hour seminar:
12:00—4:00

Includes Hot luncheon:

- ◆ Grilled Caribbean Chicken
- ◆ Texas Field Greens and Dressing
- ◆ Chef's Selection of Potato/Rice/Pasta
- ◆ Vegetable of the Day
- ◆ Warm Rolls
- ◆ Chef's Specialty Dessert
- ◆ Iced Tea/Water/Coffee

Alternate lunches available upon request.
Invoices available upon request.

Workshop + Lunch = NIGP Points

Special rate of \$25.00
(Compare this event to other seminars @
\$150).

Upcoming Events

Celebrate the Magic
2005 Annual Forum
60 Years

National Institute of Governmental Purchasing
60th Annual Forum and Products Exposition
Located in Sunny Anaheim California

40 Subject Matter workshops

Opening keynote speaker
Actor Ben Vereen

Closing General Session Speaker
Dr. Bertice Berry

Networking

Products Exposition with over 200 exhibit booths

To register or for more information:
www.nigp.org
800-FOR-NIGP

Schedule of future
Quarterly Meetings

August 18, 2005
November 10, 2005



Certification Acknowledgements

- * Gail Murray, **CPPB**, Senior Buyer, University of TX Health Science Center at San Antonio
- * Veronica Douglas, **CPPB**, Buyer, City of Allen, TX
- * Michael Lowry, **CPPB**, CPM, Purchasing Supervisor, City of Fort Worth, TX

Harvey Suites DFW Airport

4550 W John Carpenter Freeway, Irving, Texas 75063
 Tel: +1 972 929 4499 | Fax: +1 972 929 0774
 E-mail: harveydfw@ichotelsgroup.com



PHOTO TOUR

WELCOME TO THE *Grand Tradition of Hospitality*

Driving Directions

(Note: Highway 114 is also known as John Carpenter Freeway).

Our address is: 4550 W John Carpenter Freeway, Hwy 114 and Esters Blvd. We are located two miles **east** of the north entrance to DFW Airport.

If you are coming westbound on 635:

- Proceed west on Hwy 635 to Beltline
- Go left
- Proceed approximately ¼ mile to Hwy 114
- Go west, follow to Esters
- Turn left on Esters Blvd, go over the overpass
- Right on Plaza Drive
- Proceed to O'Hare Drive and turn right
- Harvey Suites DFW Airport is at the end of the street on the left

If you are coming from DFW Airport:

- Exit DFW Airport from the north entrance / exit
- After you exit the toll booth, continue to the first right, Hwy 114 East towards Dallas
- Proceed on Hwy 114 to the Esters exit
- At the stop sign go right to Plaza Drive
- Turn right and proceed to O'Hare Drive and turn right
- Harvey Suites DFW Airport is at the end of the street on the left

If you are coming from Central Expressway or the Tollway:

- Proceed on Central / Tollway to I-635 West
- Proceed west on Hwy 635 to Beltline
- Go left
- Proceed approximately ¼ mile to Hwy 114
- Go west, follow to Esters
- Turn left on Esters Blvd, go over the overpass
- Right on Plaza Drive
- Proceed to O'Hare Drive and turn right
- Harvey Suites DFW Airport is at the end of the street on the left

If you are coming from the north on I-35E

- From I-35, continue traveling south to I-635
- Turn right and proceed west on I-635 to Beltline
- Go left
- Proceed approximately ¼ mile to Hwy 114
- Go west, follow to Esters
- Turn left on Esters Blvd, go over the overpass
- Right on Plaza Drive
- Proceed to O'Hare Drive and turn right
- Harvey Suites DFW Airport is at the end of the street on the left

If you are coming from the south (Arlington, I-30 or I-20)

- Proceed north on Hwy 360
- Traffic from Hwys 114 and 121 merges with Hwy 360 in Grapevine and curves towards the east
- Continue on Hwy 114, take the Esters exit
- At the stop sign, go right
- Turn right onto Plaza Drive
- Turn left onto next street, O'Hare Drive
- Harvey Suites DFW Airport is at the end of the street on the left

If you are coming from the north on Hwy 121:

- Proceed south on Hwy 121 until you reach Hwy 114
- Turn left (east towards Dallas)
- Continue on Hwy 114, take the Esters exit
- At the stop sign, go right
- Turn right onto Plaza Drive
- Turn left onto next street, O'Hare Drive
- Harvey Suites DFW Airport is at the end of the street on the left

This information is from the Harvey Hotel web site: www.harveyhotels.com

Please confirm your directions with map quest or the web site.

NIGP Code of Ethics



The Institute believes, and it is a condition of membership, that the following ethical principles should govern the conduct of every person employed by a public sector procurement or materials management organization.

Seeks or accepts a position as head (or employee) only when fully in accord with the professional principles applicable thereto and when confident of possessing the qualifications to serve under those principles to the advantage of the employing organization.

Believes in the dignity and worth of the service rendered by the organization, and the societal responsibilities assumed as a trusted public servant.

Is governed by the highest ideals of honor and integrity in all public and personal relationships in order to merit the respect and inspire the confidence of the organization and the public being served.

Believes that personal aggrandizement or personal profit obtained through misuse of public or personal relationships is dishonest and not tolerable.

Identifies and eliminates participation of any individual in operational situations where a conflict of interest may be involved.

Believes that members of the Institute and its staff should at no time, or under any circumstances, accept directly or indirectly, gifts, gratuities, or other things of value from suppliers, which might influence or appear to influence purchasing decisions.

Keeps the governmental organization informed, through appropriate channels, on problems and progress of applicable operations by emphasizing the importance of the facts.

Resists encroachment on control of personnel in order to preserve integrity as a professional manager.

Handles all personnel matters on a merit basis, and in compliance with applicable laws prohibiting discrimination in employment on the basis of politics, religion, color, national origin, disability, gender, age, pregnancy and other protected characteristics.

Seeks or dispenses no personal favors. Handles each administrative problem objectively and empathetically, without discrimination.



Bulletin Board

Keep in touch ~

Topics of Interest.....

Contracts.....

Workshops/Seminars.....

Email: dmorris@cccd.edu